



Facility

Name: *Dona Ana Head Start/Anthony* **License Number:** *87001*
Address: *609 Church, Anthony, NM 88021*
Phone: *5758822010* **Fax:** **E-mail:** *gwnl1407@nmsu.edu*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/20/2018* **Expiration Date:** *01/19/2019*

Capacity

Over Age 2: *76* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *285*
Square Footage: *0*

Census

Over 2: *66* **Under 2:** *0*

Classrooms

Number of Classrooms: *5*

Days and Hours of Operation

Monday <i>8:00 AM - 3:00 PM</i>	Tuesday <i>8:00 AM - 3:00 PM</i>	Wednesday <i>8:00 AM - 3:00 PM</i>	Thursday <i>8:00 AM - 3:00 PM</i>	Friday <i>8:00 AM - 3:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *05/07/2018* **Time In:** *10:00 AM* **Time Out:** *12:10 PM* **Purpose:** *Semi-Annual*

Licensure

- 8.16.2.11 A Types of Licenses *Compliance*
- 8.16.2.11 B Renewal of License *Compliance*
- 8.16.2.11 D Non-transferable Restrictions of License *Compliance*
- 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Compliance*
- 8.16.2.17 E, F Surveys for Child Care Facilities *Compliance*
- 8.16.2.18 D Complaints *Compliance*
- 8.16.2.21 A Licensing Requirements *Compliance*

Licensure (continued)**8.16.2.21 B Capacity of Centers****Non-compliance**

The center failed to post classroom ratios in an area of the room that is easily visible to parents, staff and visitors. The Head Start- 3 and Head Start- 4 classrooms failed to post the classroom ratio.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. CORRECTED ON SITE.

Date to be Completed: 05/07/2018

8.16.2.21 C Incident Reporting Requirements*Compliance***Administrative Requirements****8.16.2.22 A Administrative Records****Non-compliance**

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the dated weekly menus for meals and snacks. The updated menu in the Early Head Start classroom is not posted, the April menu is posted.

Corrective Action Plan

The center will post the missing item. CORRECTED ON SITE.

Date to be Completed: 05/07/2018

8.16.2.22 B Mission, Philosophy and Curriculum Statement*Not Inspected***8.16.2.22 C Policy and Procedures***Not Inspected***8.16.2.22 D Family Handbook***Not Inspected***8.16.2.22 E Children's Records***Not Inspected***8.16.2.22 F Personnel Records***Not Inspected***8.16.2.22 G Personnel Handbook***Not Inspected***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements***Not Inspected***8.16.2.23 B Staff Qualifications and Training***Not Inspected***8.16.2.23 C Staff/Child Ratios and Group Sizes***Compliance***Services & Care of Children****8.16.2.24 A Guidance***Compliance***8.16.2.24 B Naps or Rest Period***Compliance***8.16.2.24 C Additional Requirements for Infants and Toddlers***N/A***8.16.2.24 D Diapering and Toileting***N/A*

Services & Care of Children *(continued)*

8.16.2.24 E Additional Requirements for Children with Special Needs	<i>Not Inspected</i>
8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
8.16.2.24 G Physical Environment	<i>Compliance</i>
8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.24 L Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.26 C Medication	<i>Not Inspected</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>N/A</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Non-compliance</i>
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The premises in the cement walkway in between the two Head Start buildings are not safe in that the water hose closest to the Head Start-1 classroom is unraveled causing a tripping hazard.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed. CORRECTED ON SITE.

Date to be Completed: 05/07/2018

8.16.2.29 B Pest Control	<i>Compliance</i>
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Buildings, Grounds & Safety (continued)**8.16.2.29 C Mechanical Systems****Non-compliance**

Water coming from a faucet is above 110 degrees Fahrenheit. Water coming from the faucet in the the Early Head Start classroom bathroom is 120 degrees Fahrenheit.

Corrective Action Plan

The center will install a tempering valve ahead of the water-heater piping to ensure water temperature remains below 110 degrees Fahrenheit.

Date to be Completed: 06/06/2018

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical**Non-compliance**

Electrical outlets within reach of children in the Head Start- 1 classroom do not have protective covers. Three electrical outlets do not have protective covers.

Corrective Action Plan

Protective covers will be added. CORRECTED ON SITE.

Date to be Completed: 05/07/2018

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance**Non-compliance**

The center's record of fire drills does not include the following: the date, the time, the number of adults and children participating, problems encountered during the fire drill. Head Start- 3 and Head Start- 4 classroom's failed to document the fire drill for the month of April 2018.

Corrective Action Plan

The record of fire drills will include all required information. CORRECTED ON SITE.

Date to be Completed: 05/07/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

Compliance

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Steven Wells*



Facility Representative: *Whitney Escamilla*

